

DIRECTOR OF CONSTRUCTION

Reporting to the Chief Project Officer (CPO), the Director of Construction is responsible for managing construction activities for the Authority's light rail projects. This includes oversight of the Authority's contractors' performance, management of the Authority's construction staff, and other duties as necessary.

TYPICAL TASKS/DUTIES

- Develops work plans and manages Authority construction staff responsible for overseeing performance of Authority's contractors
- Monitors contractors' work for compliance with schedule, budget, quality, safety, and overall conformance with the contract documents
- Reviews contract documents and assists with procurement, pre-bid conferences, and evaluations
- Coordinates activities with other Authority staff, departments, and public agencies
- Resolves field construction problems in coordination with engineering staff, third parties, and other agencies as necessary.
- Attends progress meetings, develops status reports, and delivers presentations as required
- Recommends policy and procedure improvements
- Assists in negotiating with contractors regarding changes to design, construction work scope, and schedules
- Develops and implements a quality audit program, monitors contractor corrective actions, and ensures a quality project conforming to plans and specifications
- Monitors claims, suggests ways to mitigate impacts, and develops work-arounds
- Supports Authority safety vision and complies with all safety rules, policies, and procedures; maintains accountability for safety performance of subordinate personnel
- Signs Approved for Construction drawings

KNOWLEDGE, SKILLS, AND ABILITIES

To successfully perform the typical tasks and duties of the position, the knowledge, skills, and/or abilities listed below are required:

- Ability to effectively solve problems and conflicts

- Ability to plan, coordinate, and provide leadership in the execution of complex construction projects
- Knowledge of theory, principles, and practices of engineering
- Knowledge of design-build project delivery methodology
- Ability to delegate and manage multiple operations effectively
- Ability to assess the operational effectiveness of contractors
- Possesses written and oral communication skills to support decisions and recommendations
- Conducts meetings and provides effective leadership to construction team members
- Develops and manages budgets within established parameters
- Ability to analyze and interpret technical materials accurately and effectively
- Effective in making objective decisions
- Strong knowledge of engineering drawings and specifications
- Strong team philosophy
- Demonstrated interpersonal skills
- Ability to work with construction contractors, vendors, and consultants
- Demonstrated analytical skills

EDUCATION AND EXPERIENCE

This position requires a bachelor's degree in engineering, architecture, or construction management, 10 years leadership experience managing construction of public works projects of similar size and complexity, a California registration as a professional engineer or architect, and a California driver's license. Experience in aerial structures and light rail systems is desirable. A graduate degree is preferred.

PHYSICAL DEMANDS

The physical demands associated with the duties and responsibilities described herein are representative of those that must be met by an employee to successfully perform this job. This includes ability to spend extended hours walking construction sites and traveling to different project sites and offices.

WORK ENVIRONMENT

The work environment described herein is representative of those an employee encounters while performing this job. The Director of Construction will work at various job site locations and attend meetings at multiple agency offices. Exposure to outdoors, dust, high noise levels, hot and cold weather is likely. Wearing personal protective equipment is mandatory.